

Piney Flats United Methodist Church  
225 Methodist Church Street  
Piney Flats, TN 37686  
Job Description

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**POSITION:** Director of Youth Ministries

**DESCRIPTION:** Coordinate all Aspects of Youth Ministry for Piney Flats UMC

**STATUS:** Part-time

**HOURS:** 6 + per week

**BENEFITS:** Building young disciples for Jesus Christ

**General Purpose of Position:**

To build young disciples for Christ by developing and implementing a comprehensive approach to youth ministry (in the areas of group building, worship, discipleship, mission and outreach) while serving as a spiritual leader and role model.

**Organizational Relationship and Supervision:**

The Director of Youth Ministries reports to the Pastor for spiritual and ministry guidance. The Pastor, in cooperation with the Staff Parish Relations Committee, provides an annual evaluation of the Director's performance and the effectiveness of the program. The Director will be responsible and subject to United Methodist polity and doctrine, informed by the United Methodist *Guidelines for Youth Ministries*, local church policy as determined by the Charge Conference, Pastor, and Staff Parish Relations Committee. Attendance at the following is expected: Staff Meetings, Administrative Board, Education Committee, and Church Services as well as related activities.

**The Primary Task:**

There shall be a comprehensive approach to the development and implementation of the youth ministry at all levels in the connectional system of the United Methodist Church and in all ministry areas of the local church. This comprehensive approach is based on the understanding of the primary task of youth ministry to:

- love youth where they are
- encourage youth in developing their relationship to God
- provide them with opportunities for nurture and growth
- challenge them to respond to God's call to serve in their communities and world

**Responsibilities:**

1. Be an advocate for youth and educate the congregation about the hopes, concerns and needs of youth in the local church and community.
2. Help plan, develop, and implement all aspects of a balanced youth ministry in the areas of group building, worship, discipleship, mission, and outreach.

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3. Support and guide the work of the Youth Council in an annual process of evaluating the vision and goals of the youth ministry and directing monthly planning sessions.
4. Mentor youth in developing their leadership skills.
5. Be aware of resources for developing the youth ministry programming and participate in continuing education events and training opportunities.
6. Recruit and train volunteers who work with youth in all aspects of youth ministry and ensure adequate volunteer support and adult to youth ratios.
7. Be a liaison between the church and other community organizations, people, and resources that relate to youth and youth ministries.
8. Coordinate adult volunteers in partnership with the Education Committee to ensure program support.
9. Work in partnership with the Evangelism Committee to effectively reach youth in the community and develop a strategic youth ministry outreach plan.
10. Work in partnership with church treasurer to manage the youth ministry budget.
11. Communicate in a timely manner and as effectively as possible using all available resources (texting, email, bulletin, newsletter, etc.). Ensure communication with church staff and leadership, parents, and the congregation as a whole.
12. Make yourself available to youth in a variety of ways (i.e. attendance at extracurricular activities, times of crisis, etc.)
13. Work in concert with the gifts and talents of other staff members and maintain a teamwork mentality.
14. Ensure that the Child Protection Policy is observed in all youth ministry settings.

**Qualifications and Aptitudes:**

1. Must embrace Christian discipline and United Methodist doctrine and theology.
2. Must have vision and a demonstrated ability to plan, develop, coordinate, manage and implement a youth ministry within the parameters of the United Methodist Church.
3. Must have excellent written and verbal communication skills, conflict management skills, and computer skills.
4. Must possess a proven ability to work effectively with youth, diverse individuals, and teams of volunteers.